

## SMALL BUSINESS SERVICES

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Marks Paneth & Shron LLP (MP&S) offers a full range of accounting, auditing, tax and advisory services to small businesses across a wide range of industries. Our professionals focus on serving small businesses and understand the special requirements of this market. They are committed to delivering high quality service utilizing a flexible and personal approach.

### Small Business Services Offered:

- Bookkeeping Services
- Payroll Taxes
- Portfolio Analysis
- Preparation of Income Tax Returns
- Estate Planning
- Fiduciary Accounting
- Tax Advice
- Bill Paying and Banking
- Personal Finance Planning
- Succession Planning
- Information Technology Consulting

In addition, for businesses who decide not to maintain their own internal accounting departments, MP&S can provide these services at extremely cost-competitive fees. You will benefit from the experience and knowledge of a leading CPA firm. When we serve as your accounting and business advisor, we are committed to adding value to your organization.

We assist our clients with everything from bill paying and banking services to staffing requirements as well as tax matters and financial planning, estate and gift planning, estate and trust administration and more.

### Virtual Office Services Offered:

- Accounts Payable
- Accounts Receivable
- General Ledger Accounting
- Account Reconciliations
- Fixed Asset Management
- Month-End Closing
- Sales Tax and Payroll Tax Return Preparation
- Cash Flow Management
- Accounting Software Selection and Implementation